



Peters Township Quarterback Club

Monthly Meeting Minutes

January 12, 2017

Call to Order: 7:03PM

Officer Roll Call:		
Officers:		
President	Joseph Casilli	Present
Vice-President	Robb Scott	Present
Treasurer	Maria Gramling	Present
Communications Director	Claudine O'Connell	Present
Recording Secretary	Melanie Williams	Present

General Attendees:
Chris Corrado
Gretchen Corrado
David Messman
Wendy Cortes
Laurie Merandi

December Minutes: Unanimously Approved

President's Report:

- **PTQBC Booster Organization's primary intention: To support the Coach, his staff and team**
 - Financially – Raise monies through fundraising and sponsorships
 - Volunteering – Recruit dependable and Committed members to participate with team events and fundraising
 - Team Mom/Parent liaison for each grade to strengthen communication
 - Encourage members to attend monthly booster meetings thereby staying well informed of upcoming team news, events and Coach updates
 - Provide nutritional meals for team, coaches and staff -based on coach recommendations
- **2017 board introduction**
 - Joe Casilli – President
 - Robb Scott – Vice President
 - Treasurer – Maria Gramling
 - Communications Secretary – Claudine O'Connell
 - Recording Secretary – Melanie Williams
- **PT Football Website Design and Development**
 - Julie Weyers – JFW Designs
 - Monies will be allocated for the enhancement of the PT Football Website
- **Volunteer Participation**
 - In need of chairperson(s) for Concessions
 - Strongly encouraging family participation with team events

- **Community Service Opportunity**
 - National Cemetery of the Alleghenies Wreath Removal
 - Sign up sheet with Coach Plack
 - February 4, 2017 at 8:00am
 - Arrive at 7:40
 - Suggestion: Bring a broom stick, Work in twos for easy removal and dispensing of the wreaths
- **Fundraising Opportunity**
 - Tennis Bubble Take Down
 - April 29, 2017 at 8:00am, ending 12:00pm
 - \$1000.00 profit/ community service opportunity

Coach Plack Report:

- Calendar
 - Complete through June – check website
- Weekly Team Workouts
 - Coach keeps attendance record
 - Inform Coach of workout conflicts
- Financial Needs
 - Helmet Reconditioning – Matte White
 - Replacement Jerseys
 - Team Warmups for all players (current suits are discontinued)
 - Weight Room Improvements (preliminary stage-subject to change)
 - Increase WO area
 - Researching prices for the addition of platforms/double racks/hooks for jammers/kettle bells
 - Tripod – enhancing video play capturing from the end zone and side line
 - Coach Education
 - Strength and Flexibility Clinic
 - Down 2 coaches post season, looking for quality coaches to join staff
- Remind 101
 - Communication tool for coach and players
 - Private – no personal info is exchanged
 - Efficient way to share announcements/schedule changes/etc.
 - Works similar to texting and message history is available

Treasurer's Report:

- Working on closing books for the season
 - Booster organization requires audit this year to be completed by mid-February
- Working on current budget
 - Hope to be completed by March
 - Line items will include but not exclusive to:
 - equipment for weight room
 - tripod
 - fans for weight room
 - travel warmups
 - oven for concession stand

Communications Report:

- Enhancement of PTQBC Website
 - Updated Daily
 - Easily Accessible/user friendly
 - Calendar/answer questions/Recap games/photographs
 - Reaching out to photography students for game day pictures
 - Robb will contact Wes Smith for game day recap
 - Coach/team player communication – Remind 101

Membership Questions/Concerns

- Pasta Dinners – Board and Members agree that pasta dinners will continue traditionally, every Thursday after practice, prior to Friday night game
- Camp meals
 - Corrado Family offered to provide/organize camp meals at cost (\$3.00/person...includes 3 hot & 1 deli choice)
 - Board recognizes that a member has already volunteered for camp meal chairperson
- PT Football Facebook Page
 - Reestablish a page, who needs to approve?
 - Chris Corrado volunteered to set up specific page for PT Football

Recording Secretary Report:

- Complete and approval of December Minutes allows for transfer of PTQB account to newly appointed board members
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Meeting Adjourned: 7:55PM

Respectfully submitted by PT Quarterback Recording Secretary: Melanie Williams